

EMPLOYEE SAFE CHURCH SAFE COMMUNITIES TRAINING CHECKLIST



EDSD
COURAGEOUS LOVE

“Safe Church Safe Communities” training is required by the Episcopal Church every three years. If you are unsure about your renewal date, please contact Registrar Alyson Terry, aterry@edsd.org

FIRST TIME USER OF PRAESIDIUM ACADEMY ONLINE TRAINING

- Go to <https://www.praesidiumacademy.com/redeem>
- Fill in your contact information including First Name, Last Name, Email Address, and desired Password.
- Enter the appropriate registration code for your organization. (SEE NEXT PAGE FOR CODES)
- Click Validate to confirm registration code.
- Click the checkbox to agree to the Terms & Conditions.
- Click Redeem.
- Write down your user login and password for future reference.
- Answer the Registration Questions about your status and role within the organization.
- Click Save & Continue.
- To begin taking training immediately, scroll down and click a course to start the content.

RETURN USER OF PRAESIDIUM ACADEMY ONLINE TRAINING

- Click on [THIS LINK](#) and sign in.

REQUIRED SAFE CHURCH SAFE COMMUNITY COURSES FOR EMPLOYEES

- ☐ Safe Church, Safe Communities – Universal Training: [Introduction and Theological Background](#)
- ☐ Safe Church, Safe Communities – Universal Training: [Organizational Rules & Policies](#)
- ☐ Safe Church, Safe Communities – Universal Training: [Inclusion](#)
- ☐ Safe Church, Safe Communities – Universal Training: [Healthy Boundaries](#)
- ☐ Safe Church, Safe Communities – Specialty Training: [Power & Relationships](#)
- ☐ Safe Church, Safe Communities – Specialty Training: [Abuse and Neglect](#)
- ☐ Safe Church, Safe Communities – Specialty Training: [Bullying](#)
- ☐ [Duty to Report: Mandated Reporter](#)
- ☐ Preventing Sexual Harassment (area specific - see below)
 - California Residents
 - [Promoting a Safe Environment: Employee Sexual Harassment Training - California](#)
 - [Promoting a Safe Environment: Supervisor Sexual Harassment Training - California](#) (only required for employees who supervise employees or volunteers)
 - Arizona Residents
 - [Safeguarding God's People: Preventing Sexual Harassment for Workers](#)
 - [Safeguarding God's People Preventing Sexual Harassment for Managers and Supervisors](#) (only required for employees who supervise employees or volunteers)

AFTER YOU COMPLETE YOUR TRAINING

- ☐ Make note of your completion date in a place you can easily access it.
- ☐ Submit transcript for Safe Church Safe Communities training to Alyson Terry through this link: <https://www.cognitofrms.com/TheEpiscopalDioceseOfSanDiego/ProofOfTrainingSafeChurchSafeCommunitiesTraining>

Praesidium Academy - Registration Codes for Safe Church Safe Communities Online Training

Sublicense	Registration Code
Episcopal Diocese of San Diego	reg-episdioceseofsandiego-619-diocese
All Saints' Episcopal Church, San Diego	reg-episdioceseofsandiego-619-saintssandiego
All Saints' Episcopal Church, Vista	reg-episdioceseofsandiego-760-saintsvista
All Souls' Episcopal Church, San Diego	reg-episdioceseofsandiego-619-allsouls
Christ Episcopal Church, Coronado	reg-episdioceseofsandiego-619-christchurch
Christ the King, Alpine	reg-episdioceseofsandiego-619-theking
Church of the Good Shepherd, Bonita	reg-episdioceseofsandiego-619-shepherdbonita
Church of the Good Shepherd, Hemet	reg-episdioceseofsandiego-951-shepherdhemet
Episcopal Refugee Network	reg-episdioceseofsandiego-619-refugeenetwork
Good Samaritan Episcopal Church, San Diego	reg-episdioceseofsandiego-858-goodsamaritan
Grace Episcopal Church, San Marcos	reg-episdioceseofsandiego-760-gracechurch
Holy Cross Episcopal Church, Carlsbad	reg-episdioceseofsandiego-760-holycross
Resurrection Episcopal Church, Ocean Beach	reg-episdioceseofsandiego-760-resurrectionoceanbeach
St. Alban's Episcopal Church, El Cajon	reg-episdioceseofsandiego-619-stalban
St. Andrew's Episcopal Church, Encinitas	reg-episdioceseofsandiego-760-andrewencinita
St. Andrew's Episcopal Church, La Mesa	reg-episdioceseofsandiego-619-andrewlamesa
St. Andrew's by-the-Lake, Lake Elsinore	reg-episdioceseofsandiego-619-standrewslakeelsinore
St. Andrew's Episcopal Church, San Diego	reg-episdioceseofsandiego-858-andrewsandiego
St. Barnabas Episcopal Church, Borrego Springs	reg-episdioceseofsandiego-619-stbarnabas
St. Bartholomew's Episcopal Church, Poway	reg-episdioceseofsandiego-858-stbartholomew
St. Brigid's Episcopal Church, Oceanside	reg-episdioceseofsandiego-760-stbrigidoceanside
St. Columba's Episcopal Church, Santee	reg-episdioceseofsandiego-619-stcolumbiassantee
St. David's Episcopal Church, San Diego	reg-episdioceseofsandiego-619-stdavid
St. Dunstan's Episcopal Church, San Diego	reg-episdioceseofsandiego-619-stdunstan
St. Francis Episcopal Church, Pauma Valley	reg-episdioceseofsandiego-619-stfrancis
St. Hugh of Lincoln, Idyllwild	reg-episdioceseofsandiego-619-sthughoflincoln
St. James by-the-Sea, La Jolla	reg-episdioceseofsandiego-858-jamesbythesea
St. John's Episcopal Church, Chula Vista	reg-episdioceseofsandiego-619-stjohnschulavista
St. John's Episcopal Church, Fallbrook	reg-episdioceseofsandiego-619-stjohnsfallbrook
St. John's Episcopal Church, Indio	reg-episdioceseofsandiego-619-stjohnsindio
St. Luke's Episcopal Church, North Park	reg-episdioceseofsandiego-619-stluke
St. Margaret's Episcopal Church, Palm Desert	reg-episdioceseofsandiego-760-stmargaret
St. Mark's Episcopal Church, City Heights	reg-episdioceseofsandiego-619-stmark
St. Mary's in-the-Valley, Ramona	reg-episdioceseofsandiego-619-stmarysvalley
St. Matthew's, National City	reg-episdioceseofsandiego-619-stmatthew
St. Michael's by-the-Sea, Carlsbad	reg-episdioceseofsandiego-760-michaelbythesea
St. Paul's Cathedral, San Diego	reg-episdioceseofsandiego-619-paulcathedral
St. Paul's in the Desert, Palm Springs	reg-episdioceseofsandiego-760-palmsprings
St. Paul's Episcopal Church, Yuma	reg-episdioceseofsandiego-928-paulyuma
St. Peter's Episcopal Church, Del Mar	reg-episdioceseofsandiego-858-stpeter
St. Philip-the-Apostle, Lemon Grove	reg-episdioceseofsandiego-619-stphiliptheapostle
St. Stephen's Episcopal Church, Menifee	reg-episdioceseofsandiego-951-ststephen
St. Thomas of Canterbury, Temecula	reg-episdioceseofsandiego-951-thomasofcanterbury
St. Timothy's Episcopal Church, San Diego	reg-episdioceseofsandiego-858-sttimothy
Trinity Episcopal Church, Escondido	reg-episdioceseofsandiego-760-trinitychurch